



JOSH STEIN

mail@jcstein.dev | 804-300-2243 | jcstein.dev

PROFESSIONAL SUMMARY

Highly motivated co-founder and full-stack entrepreneur with experience in start-ups and small businesses with a passion for pixel-perfect design to help firms grow their user-base and spread their message.

EDUCATION

Virginia Commonwealth University School of Business **Richmond, VA**
Bachelor of Science: Supply Chain Management and Analytics | Minor: Mathematics May 2021
Dean's List Award August 2020 & May 2021

Thomas Jefferson High School for Science and Technology **Alexandria, VA**
Advanced Studies Diploma - AP Scholar with Distinction June 2013
• Developed [telemetry](#) for conversion of DARPA ATV into an autonomous electric vehicle using C++

PROFESSIONAL EXPERIENCE

Project Restore Us, Inc. **Cambridge, MA (remote)**
Technology Stack Manager (non-profit volunteer) November 2020-Present
• Led integration of [Salesforce](#) and [livestream](#) fundraising technology to help deliver 500,000+ pounds of food to essential worker families through the COVID-19 pandemic through data-driven mutual aid
• Used Agile methodology to create website environment and projectrestoreus.org/resources webpage

Pit and Peel, Inc. **Richmond, VA**
District Store Manager March 2018-October 2018
• Developed new menu, kitchen SOPs, and [website](#) designed to reduce ticket times, labor- and food-cost
• Implemented a technical refresh of ticket management systems in two stores

The Daily Kitchen & Bar **Richmond, VA**
Ordering Manager, Expeditor, Line Cook, Dishwasher October 2016-January 2019
• Re-engineered kitchen checklists and recipe guide to streamline efficiency in the kitchen and for ordering

Fruit Fixed, Inc. **Richmond, VA**
Repair Technician July 2015-August 2016
• Diagnosed and repaired iPhone, Android, PC and Mac smartphones and computers

United States Environmental Protection Agency (OECA, OCE, AED, MSEB) **Washington, DC**
Engineering Intern May-July 2014
• Presented data-driven regulation [guidance](#) to end unlawful bypass of road-vehicle emission controls

OTHER EXPERIENCE

TaskRabbit: Independent Contractor (110+ projects) August 2020-Present
Lattice Supply: Co-founder, Manager, Webmaster March 2019-Present
Image360 of Arlington: Graphic Design and Production Specialist October 2019-March 2020
Interfraternity Council at VCU: Recruitment Advisor, Greek Ambassador January 2014-May 2016
RamTHON at VCU: Corporate Relations, Publicity & Promotions Chairs January 2014-January 2016
Pi Kappa Alpha - Lambda Chi Chapter: VP of Communications, [External VP](#) September 2013-May 2017
U.S. House of Representatives: Legislative Intern June-July 2013

SKILLS

Business Analysis
Public Speaking

Data Analysis
Graphic Design

Operations Engineering
Technical Writing

Project Management
Web Development